



## Online Payment Instructions

We are pleased to offer Tenant Web Access, where you can access your account and make payments online. To create your account, go to <https://rdmny.twa.rentmanager.com> and follow these steps:

1. On the Login screen click **sign up (located towards the bottom of the screen)**
2. Select **Hickory Hill** as your location
3. Enter your account number:
4. Enter your email address (this will be your Username)
5. Click **sign up**
6. Go to your email account for the account finalization email
7. Click the **finalize** link in the email
8. Create a Password
9. Confirm the Password
10. Click **verify**
11. Enter your Username and Password to login

While logged into Tenant Web Access, click the tabs at the top of the page to:

- View your open charges
- Display your transaction history
- Make a payment
- Manage payment information